

Product Submission Form - Meter Calibration

Meter type(s)

- Illuminance Luminance UVA Bilirubin Temperature Other

Options (refer quote for details)

- Priority calibration
- Detector spectral calibration Detector cosine response calibration
- Replace battery before calibration Adjust meter (available for some meter types)

Calibration

- LightLab standard calibration method applicable to meter (details on application)
- Customer specified method (include details with this form, this will require discussion)
- Specify calibration label interval _____ (months / years) – 1 year will be applied if not specified

Contact details – For billing

Company _____

Address 1 _____

Address 2 _____

Contact _____

Email _____

Telephone _____

Purch order _____

For reporting (if different)

Company _____

Address 1 _____

Address 2 _____

Contact _____

Email _____

Telephone _____

Meter description

Maker _____ Serial no. _____

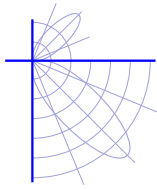
Model _____

Meter return

- Customer organised - Courier details _____
- LightLab organised (Express Post / TNT, refer quote for additional cost)

Authorisation

Name _____ Date _____



Terms and conditions

- * LightLab will only discuss results with a nominated representative of the company supplying LightLab a purchase order for the work. Discussions with a third party cannot commence without written authorisation.
- * Our quotation is based on the submitter providing the relevant technical documentation at the time of application. *
- * If the services are requested in connection with a dispute, contract or tender then LightLab requires details before starting the work. LightLab reserves the right to decline testing of the sample(s) or require a discussion between all parties before providing the services.
- * If you are not the maker, or you are not an authorised representative of the maker, of the sample(s) then (a) you must declare this fact before you submit the samples, and (b) product photographs will not be included in the report except where written permission is provided by the maker.
- * Completion dates quoted are our best estimates and every endeavour will be made to meet these dates however no responsibility will be taken if these dates are unable to be met.
- * Unless otherwise agreed in writing with the customer, compliance testing is performed with our 'best effort result' determining compliance, uncertainties will not be considered.
- * No responsibility will be accepted for loss or damage to the product(s) submitted or for the condition of the product(s) after testing.
- * We do not accept responsibility for loss during transport to or from LightLab. For return, delivery insurance can be arranged by special order. You must inform us if you require this.
- * LightLab will dispose of the product(s) 14 days from completion of the job if return details are not supplied.
- * Test samples are expected to be supplied complete and operational. Samples requiring assembly, fitting of components or remediation will be charged at the current laboratory rate.
- * Product(s) may be dis-assembled for testing / reporting purposes. The submitter agrees that the products may be hazardous after testing. If product(s) are returned, they will require inspection and possibly rewiring before use.
- * If a submitter cancels a project prior to completion an administrative fee will be charged in addition to any pro-rata testing fees.
- * Where product(s) have special mounting, installation of other requirements these must be provided by the submitter before commencement of the work.
- * If the luminaire has intelligent ballasts these must be programmed for 100% light output at "power on" otherwise additional lab fees will apply.
- * Quotations are based on the assumption that the article complies at the completion of the testing program. In the event of non-compliance(s) LightLab will provide a summary of those non-compliances and their cause. A non-compliant report can be issued if requested.
- * Delivery, if quoted by LightLab, is from the date that all required components for the test are delivered to LightLab.
- * LightLab staff can perform investigations and modifications, or can consult as to possible solutions at the standard laboratory hourly rate, this may involve additional assessment, testing and reporting. Your acceptance will be required before any work is undertaken.
- * The standard report format supplied by LightLab is a secure PDF. Paper copies can be supplied for an extra charge.
- * Test reports always remain the property of LightLab International. Upon receipt of payment from the submitter LightLab grants a right to the submitter to reproduce the documents. Where test and calibration reports are reproduced, they must be reproduced in full. Reproduction of parts of a report requires the the prior written consent of LightLab International.
- * If your company issues a purchase order you must forward a copy when accepting a quotation.
- * LightLab may change these T&Cs from time to time without notice.